

Mountain Valley Child Development Center

Application for Employment

Date: _____

Name: _____
Last
First
M.I.
S.S.N.

Address: _____
Street
City, State
Zip
Phone

Email Address: _____

Citizen of U.S.? _____ Yes _____ No Are you 18 or older? _____ Yes _____ No

Position applied for: _____ Salary Desired: _____ Date Available: _____

Number of hours per week desired: _____ Are you currently employed? _____ Yes _____ No

Have you ever been convicted of a felony or misdemeanor? _____ Yes _____ No

Do you have any physical disabilities that would limit your ability to perform the job applied for?
 _____ Yes _____ No

Do you have previous experience in a licensed child care facility? _____ Yes _____ No
 Where? _____

Experience: (start with most recent) Note: The following people may be contacted.

| | |
|----------------------|------------------------------|
| Company Name 1. | Position Held |
| Address/Phone Number | Dates Employed |
| Responsibilities | Start Salary End Salary |
| Reason for Leaving | Name of Supervisor |
| Company Name 2. | Position Held |
| Address/Phone Number | Dates Employed |
| Responsibilities | Start Salary End Salary |
| Reason for Leaving | Name of Supervisor |
| Company Name 3. | Position Held |
| Address/Phone Number | Dates Employed |
| Responsibilities | Start Salary End Salary |

| | |
|--------------------|--------------------|
| Reason for Leaving | Name of Supervisor |
|--------------------|--------------------|

Education

| | | | |
|----------------------|-------------|-----------------|-----------------------|
| High School Attended | City, State | Course of Study | Year Diploma Received |
| College Attended | City, State | Major | Degree |
| Other | | | |

References (Business/Professional, no relatives or friends)

| | | | |
|------|---------|--------------|--------------|
| Name | Address | Phone Number | Relationship |
| Name | Address | Phone Number | Relationship |
| Name | Address | Phone Number | Relationship |

Referral Source:

How did you hear about this position?

Applicant's statement:

I certify that the facts contained in this application are true and complete to the best of my knowledge. If hired, I understand that I am on a 90 day probationary period and I can be dismissed anytime during this period. I give permission to Mountain Valley Child Development Center to call any references and previous employers as stated on this application and release all parties from all liabilities and from damage that may result from furnishing you same.

Signature: _____

Date: _____

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

*Mountain Valley
Child Development Center*
Questionnaire:

1. What do you like best about working with young children?

2. What are your career goals?

3. What are your personal goals?

4. Why did you choose to apply at Mountain Valley Child Development Center?

5. What is important to you in a job?

6. Through Internet access and during pick up and drop off times, parents are constantly viewing our center. Describe the environment parents expect to see.

7. Who is our customer?

8. MVCDC is a Christian facility. How would you incorporate this in your teaching?

9. What does customer service mean to you?

Please use the back of this paper to tell us any additional information about yourself or testimony that you might want to share as we consider you for this position.